

DRAFT Library Building Committee
Minutes
May 1, 2014
TML Maine Room, 4:00 pm

In attendance: Molly MacAuslan, Chair, Kathy Ray, Martha Palmer, Frank Governali, Kate Williams-Hewitt, Jay Scherma, Greg Marles, Jeff Shedd, Cynthia Lobenstein, Dick Reed, Derek Converse, Nadine Cole, Peter Biegel, Eric Dube.

Call to order: 4:01pm.

- 1) Approval of Meeting Minutes: April 25th -- Unanimous.
- 2) Site Design presentation and discussion (Cynthia, Dick & Eric Dube)
Eric presented the site design plans and reviewed work that will be prepared for the presentation to the planning board for acceptance. Committee discussed access to the playground and school grounds from the library. Greg will schedule a meeting with School to review. We reviewed parking needs and requirements and referred back to LPC work with citizens and green space.
- 3) Planning Board Schedule (Cynthia and Dick)
Molly, Jay, Derek, Dick and Cynthia are working with Maureen O'Meara to finalize all materials for the next presentation to the planning board.
- 4) Presentation and discussion of front entrance options (Dick, Cynthia & Peter Biegel)
Peter presented and answered questions regarding the landscaping plans and garden design. The Committee reviewed citizens' comments from the LPC work and suggestions of having the Towns Greens in front of TML. The committee decided to be mindful of this ongoing work in the town. Peter discussed the long term maintenance plans and code regulations on plantings for the safety of children. Peter will provide a mock up for the fencing design, height and pricing.
- 5) Presentation and discussion: Interiors (Cynthia, Dick & Nadine Cole)
Nadine presented working drawings and reviewed colors, material, lighting and the interior. She brought samples of maple wood, terra cotta panels, flooring, granite to show the color scheme and textures. She shared pictures of light fixture, reviewing types of bulbs and expected maintenance.
- 6) Discussion of Needs for and Cost of Renderings (Cynthia and Dick)
Dick and Cynthia reviewed need of and the cost of renderings with the group. The committee approved 3600 for the renderings by Michael Lewis. This price would include 2 exterior and 1 interior views in watercolor. Michael Lewis has a reputation for doing beautiful work at a good price.
- 7) Update on Focus Group (Martha and Molly)
Molly and Martha briefly shared information from focus group and their gratitude that community members took the time to share their thoughts.
- 8) Other outreach/input updates (Martha and Kathy)
Topics ranged from technology, shingle work, noise abatement, and QR codes.
- 9) Naming update (Frank) – Deferred to next meeting
- 10) Transition update? (Kate) – Deferred to next meeting
- 11) Other – Scheduling of additional necessary meetings:
 - a) Meeting w/ Superintendent & School Staff about Connecting Pathways: Wednesday, May 7, 2014 @ 9:30am (Community Services)
 - b) LBC “housekeeping” meeting: Thursday, May 8, 2014 @ 12:00pm (TML Community Room)
 - c) Meeting w/ Planner re May 30th Site Plan Submission: Thursday, May 22, 2014 @ 3:30pm (ACP Conference Room)

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- 12) Next LBC meetings: Thursday, May 8, 2014 @ 12:00pm (TML Community Room) & Friday, May 16, 2014 @ 8:30am (TML - Maine Room)
- 13) Adjournment: 6:15pm

Submitted by: Kate Williams-Hewitt

Citizen Participation at Meetings & Workshops

Library Building Committee Meetings and workshops: The purpose of monthly meetings and occasional workshops is primarily for the Library Building Committee to conduct the business of the Committee in accordance with its Charge from the Town Council. Prior to Committee discussion on any item, members of the public may speak on each agenda item for not more than three minutes each and up to a total of 15 minutes. If there are more speakers than the time available, the Chair of the Committee may allocate the speaking time in order to balance the debate. The public will also be afforded an opportunity to speak, using the above guidelines, at the conclusion of each meeting.